Part 2: Getting Connected to Campus Resources

Overview

The Higher Education Support Toolkit offers simple, practical assistance designed to improve the likelihood of students with psychiatric disabilities to achieve their goals in college. The following guidelines suggest ways in which you can use this toolkit:

• Identify common difficulties experienced by students
• Assess student difficulties in adjusting and managing classroom and campus life
• Consider strategies and/or accommodations to help students
• Identify campus resources that are available to assist students at your institution

Forms for Part 2: Getting Connected to Campus Resources

• Campus Resources Assessment Example (Boston University)
• Campus Resources Assessment Form (blank)

Completing a “Campus Resources Assessment Form”

Compiling a campus resources list will enable campus providers to have at hand, a comprehensive list of current resources and services. A blank “Campus Resources Assessment Form” (pages 22–24) and an example of a completed form (pages 19–21) are included in this section.

“Information is power” is an old adage. A knowledgeable understanding of what resources are available both on campus will assist students in discovering the possible resources that can support them in overcoming the identified barriers to achieving their educational goals.

Your school’s website may be a helpful starting point in identifying what resources are available on your campus. A Microsoft Word® document that you can use as a template for developing your own institution’s campus and community resources can be downloaded at: http://www.bu.edu/cpr/resources/supportsstudents/index.html.

You can make copies of the “Campus Resources Assessment Form” to use when you meet with individual students. Once the student and campus service provider have a clear understanding of the issues, the “Campus Resources Assessment Form” can be helpful in considering what specific resources can
Part 2: Getting Connected to Campus Resources

address the issues. If a resource is currently needed by the student, note “Yes” and discuss his or her needs and preferences and then set up a time table to address the student’s needs.

If a resource need is identified, but not currently available on your campus, note needed resource in the column labels “Other” and research options with the student to develop and/or access a suitable alternative resource. Make copies of the completed plan for both student and office use. Use the “Campus Resources Assessment Example” as a guide to assist you in creating your own form.

Use these forms to:

• Create a comprehensive list of campus resources and services
• Assist students to discover resources that can support them in overcoming barriers to achieve their educational goals
• Create links with campus resources to support student goals
• Use “Campus Resources Assessment Example” as a guide
<table>
<thead>
<tr>
<th>Campus Resource/Service</th>
<th>Assistance Needed?</th>
<th>Notes and Preferences</th>
</tr>
</thead>
<tbody>
<tr>
<td>Office of Disability Services</td>
<td>☑</td>
<td></td>
</tr>
<tr>
<td>Disability Services provides services and support to ensure that students are able to access and participate in the opportunities available at Boston University.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Date: 8/26/08</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Follow-up on 09/03/08</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Checked website and scheduled initial app.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Office of Financial Assistance</td>
<td></td>
<td></td>
</tr>
<tr>
<td>This office offers comprehensive financial aid services to undergraduate students and their families.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Date: 8/26/08</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Check website and scheduled initial app.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Office of Office of Disability Services</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Accommodations</td>
<td></td>
<td></td>
</tr>
<tr>
<td>The Office of Housing Resources</td>
<td></td>
<td></td>
</tr>
<tr>
<td>University undergraduate education, help students and their families make thoughtful choices about education, summer housing, etc.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Date: 8/26/08</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Office of Disability Services</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Office of Residence Life</td>
<td></td>
<td></td>
</tr>
<tr>
<td>This office is designed to support student life in and out of the classroom.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Date: 8/26/08</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Office of Disability Services</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Student Name: Jane Doe
<table>
<thead>
<tr>
<th>Campus Resource/Service</th>
<th>Assistance Needed?</th>
<th>Notes and Preferences</th>
</tr>
</thead>
<tbody>
<tr>
<td>Academic Services and Support</td>
<td>☑</td>
<td></td>
</tr>
<tr>
<td>Educational Resource Center</td>
<td>☑</td>
<td></td>
</tr>
<tr>
<td>Peer Tutoring to complement classroom experience</td>
<td>☑</td>
<td></td>
</tr>
<tr>
<td>Writing Center to assist with all aspects of the writing process</td>
<td>☑</td>
<td></td>
</tr>
<tr>
<td>Contingent Aid Program to design and implement educational goals</td>
<td>☑</td>
<td></td>
</tr>
<tr>
<td>Workshops to provide opportunities to learn how to become more successful academically</td>
<td>☑</td>
<td></td>
</tr>
<tr>
<td>Language Link to provide small groups to practice Foreign Language skills</td>
<td>☑</td>
<td></td>
</tr>
</tbody>
</table>

**Office of the Dean of Students**

This office provides orientation, mentoring and counseling to effectively engage students in academic and community work.

**Notes:**

- Office of the Dean of Students
- Language Link to provide small groups to practice Foreign Language Skills
- Writing Center to assist with all aspects of the writing process

**Student Name:** Jane Doe

**Date:** 8/26/08

**Office of the Dean of Students**

This office provides orientation, mentoring and counseling to effectively engage students in academic and community work.

**Notes:**

- Office of the Dean of Students
- Language Link to provide small groups to practice Foreign Language Skills
- Writing Center to assist with all aspects of the writing process

**Student Name:** Jane Doe

**Date:** 8/26/08
Campus Resources Assessment Example

Student Name: Jane Doe
Date: 8/26/08

Campus Resource/Service

Notes and Preferences

StudentHealthServices
http://www.bu.edu/shs/
StudentHealthServices includes medical services, behavioral medicine services, crisis intervention counselor, and chiropractic care.

University Service Center
http://www.bu.edu/usc/
This office assists with concerns which are of a more complex or unique nature, or which may require the cooperation of several administrative offices to resolve.

Career Services
Office of Career Services
http://www.bu.edu/careers/
This office assists in all aspects of your career search from the time you enter the University and choose a major through the time you leave the University and accept your first position.

On-campus Interviews
Career workshops
Employer Information Sessions

Set up initial apt. for week of 9/22/08

Would like to have a contact person for counseling services

Assistance Needed?

Yes ☐ No ☑

Chosen your first position.

Chose a major to take the time you leave the University and search from the time you enter the University and accept your first position.

University Service Center
http://www.bu.edu/usc/
This office assists with concerns which are of a more complex or unique nature, or which may require the cooperation of several administrative offices to resolve.

Career Services
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On-campus Interviews
Career workshops
Employer Information Sessions

Set up initial apt. for week of 9/22/08

Would like to have a contact person for counseling services

Assistance Needed?

Yes ☐ No ☑
Campus Resource Assessment Form

Accommodations

Yes □  No □

Financial Aid

Yes □  No □

Housing

Yes □  No □

Residence Life

Yes □  No □

Name: Date:

Campus Resource/Service

Notes and Preferences

Assistance Needed?

Student Name:

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<th>Date:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Academic Services and Support</td>
<td>☐ Yes ☐ No</td>
<td>☐ Yes ☐ No</td>
<td>☐ Yes ☐ No</td>
<td>☐ Yes ☐ No</td>
</tr>
<tr>
<td>Campus Resource/Service</td>
<td>Yes</td>
<td>No</td>
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<tr>
<td>Residence Life</td>
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<tr>
<td>Student Health Services</td>
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<tr>
<td>Career Services</td>
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<tr>
<td>Other</td>
<td></td>
<td></td>
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</tr>
</tbody>
</table>

Student Name: 
Date: 

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