

Part 2: Getting Connected to Campus Resources

Overview

The *Higher Education Support Toolkit* offers simple, practical assistance designed to improve the likelihood of students with psychiatric disabilities to achieve their goals in college. The following guidelines suggest ways in which you can use this toolkit:

- Identify common difficulties experienced by students
- Assess student difficulties in adjusting and managing classroom and campus life
- Consider strategies and/or accommodations to help students
- Identify campus resources that are available to assist students at your institution

Forms for Part 2: Getting Connected to Campus Resources

- Campus Resources Assessment Example (Boston University)
- Campus Resources Assessment Form (blank)

Completing a “Campus Resources Assessment Form”

Compiling a campus resources list will enable campus providers to have at hand, a comprehensive list of current resources and services. A blank “Campus Resources Assessment Form” (pages 22–24) and an example of a completed form (pages 19–21) are included in this section.

“Information is power” is an old adage. A knowledgeable understanding of what resources are available both on campus will assist students in discovering the possible resources that can support them in overcoming the identified barriers to achieving their educational goals.

Your school’s website may be a helpful starting point in identifying what resources are available on your campus. A Microsoft Word® document that you can use as a template for developing your own institution’s campus and community resources can be downloaded at:

<http://www.bu.edu/cpr/resources/supportstudents/index.html>.

You can make copies of the “Campus Resources Assessment Form” to use when you meet with individual students. Once the student and campus service provider have a clear understanding of the issues, the “Campus Resources Assessment Form” can be helpful in considering what specific resources can

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address the issues. If a resource is currently needed by the student, note “Yes” and discuss his or her needs and preferences and then set up a time table to address the student’s needs.

If a resource need is identified, but not currently available on your campus, note needed resource in the column labels “Other” and research options with the student to develop and/or access a suitable alternative resource. Make copies of the completed plan for both student and office use. Use the “Campus Resources Assessment Example” as a guide to assist you in creating your own form.

Use these forms to:

- Create a comprehensive list of campus resources and services
- Assist students to discover resources that can support them in overcoming barriers to achieve their educational goals
- Create links with campus resources to support student goals
- Use “Campus Resources Assessment Example” as a guide

Student Name: *Jane Doe*

Date: *8/26/08*

Campus Resource/Service

Assistance Needed?

Notes and Preferences

Accommodations

*Office of Disability Services
http://www.bu.edu/disability/*

Yes No

*Checked website and scheduled initial appt.
for 09/03/08*

Disability Services provides services and support to ensure that students are able to access and participate in the opportunities available at Boston University.

Follow-up on 09/10/08

Financial Aid

*Office of Financial Assistance
http://www.bu.edu/finaid/*

Yes No

Need to review financial status for academic year

This office offers comprehensive financial aid services to undergraduate students and their families. This office administers grants, scholarships, loans, and part-time employment funding. We also provide information to help students and their families make thoughtful decisions about options for financing a Boston University undergraduate education.

Housing

*The Office of Housing Resources
http://www.bu.edu/housing/*

Yes No

This office provides information on a range of housing options, F1Q5, summer housing, etc.

Residence Life

Office of Residence Life http://www.bu.edu/reslife/

Yes No

This office is designed to support student life in and out of the classroom.

Campus Resources Assessment Example

Student Name: *Jane Doe*

Date: *8/26/08*

Campus Resource/Service

Assistance Needed? Notes and Preferences

Academic Services and Support

Educational Resource Center

Yes No

The ERC provides academic support programs to the Boston University community

<http://www.bu.edu/erc/index.html>

Peer Tutoring to complement classroom experience

Yes No

Writing Center to assist with all aspects of the writing process

Yes No

Set up initial appt. for 09/17/08

Language Link to provide small groups to practice foreign language skills

Yes No

Workshops to provide opportunity to learn how to become more successful academically

Yes No

Scheduled to attend first workshop 09/24/08

Contingent Aid Program to design and implement educational goals

Yes No

Freshman and Transfer Resource Advisor

Yes No

Office of the Dean of Students

Yes No

Not at this time, but revisit in October/November

This office provides orientation, mentoring and counseling programs to effectively engage students in academic and intellectual work, community service, and other activities that will enrich their time at the university

<http://www.bu.edu/dos/>

Student Name: *Jane Doe*

Date: *8/26/08*

Campus Resource/Service

Assistance Needed?

Notes and Preferences

Student Health Services

http://www.bu.edu/shs/

Student Health Services includes a medical service, behavioral medicine service by appointment or on an emergency basis, a crisis intervention counselor and chiropractic care.

Yes No

Would like to have a contact person for counseling services

Set up initial appt. for week of 09/22/08

University Service Center

http://www.bu.edu/usca/

This office assists with concerns which are of a more complex or unique nature, or which may require the cooperation of several administrative offices to resolve; including the Registrar's Office, Student Accounting Services, Financial Assistance, and other administrative and academic offices. This office handles leaves of absence and withdrawals for undergraduate degree students.

Yes No

Career Services

*Office of Career Services
http://www.bu.edu/careers/*

This office assists in all aspects of your career search from the time you enter the University and choose a major to the time you leave the University and accept your first position.

Yes No

*Career workshops
Employer Information Sessions
On-campus interviewing*

Campus Resource Assessment Form

Student Name:

Date:

Campus Resource/Service

Assistance Needed?

Notes and Preferences

Accommodations

Yes No

Financial Aid

Yes No

Housing

Yes No

Residence Life

Yes No

Campus Resource Assessment Form

Student Name:

Date:

Campus Resource/Service

Assistance Needed? Notes and Preferences

Academic Services and Support

Yes No

Yes No

Yes No

Yes No

Campus Resource Assessment Form

Student Name:

Date:

Campus Resource/Service

Assistance Needed? Notes and Preferences

Residence Life

Yes No

Student Health Services

Yes No

Career Services

Yes No

Other

Yes No